

# **Planning Guide**

# EDVENSON HOMES, INC.

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## Design-Build

Dear Homeowner:

Planning for a new finished basement project will be an exciting, challenging and sometimes overwhelming experience.

For most of us, our home is one of the largest financial decisions we will make, and one that done properly can provide benefits for years to come. Not only in dollars and cents, but also in the many things money can't buy. The right finished basement reflects the priorities of your family, from a great family room perfect for Holiday Celebrations to a steam shower bath to relax those aching muscles.

We have designed this Planning Guide to assist you in the selection and design of your new finished basement project. You will be asked to define priorities, establish needs and explore adjacencies, all of which combine to form a foundation of guidelines from which to proceed.

Please fill out the following information for our first meeting so we will have a better idea how to design and plan your project.

Sincerely,

Jeff Edverson

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Home Phone:** \_\_\_\_\_

**His Work Phone:** \_\_\_\_\_

**His Cell Phone:** \_\_\_\_\_

**Her Work Phone:** \_\_\_\_\_

**Her Cell Phone:** \_\_\_\_\_

**His E-Mail:** \_\_\_\_\_

**Her E-Mail:** \_\_\_\_\_

**Please list in order the most important criteria related to your decision on selecting a contractor. (Number 1-9)**

**Quality of workmanship** \_\_\_\_\_

**Communication** \_\_\_\_\_

**Clean and Safe Jobsite** \_\_\_\_\_

**On Site Daily Inspections** \_\_\_\_\_

**Warranty and Follow-up** \_\_\_\_\_

**Budget** \_\_\_\_\_

**Attention to detail** \_\_\_\_\_

**On Time Completion** \_\_\_\_\_

**Years of Experience** \_\_\_\_\_

1. How many square feet are to be finished? \_\_\_\_\_
2. What is your budget? \_\_\_\_\_
3. Do you have floor plans completed? \_\_\_\_\_
4. Is your financing in place? \_\_\_\_\_
5. Have you been looking at material selections? \_\_\_\_\_
6. How soon do you want to start? \_\_\_\_\_
7. Have you ever remodeled before? \_\_\_\_\_
8. Do you have pets? \_\_\_\_\_
9. Do you have children? \_\_\_\_\_
10. What activities does your family like to do? \_\_\_\_\_
11. Do you like to entertain large groups? \_\_\_\_\_
12. Are there any special needs required? \_\_\_\_\_
13. Is a home office required? \_\_\_\_\_
14. Any special storage areas needed? \_\_\_\_\_
15. Do you need formal or informal spaces? \_\_\_\_\_
16. Do all the neighborhood kids hang out at your house? \_\_\_\_\_
17. Will elderly parents be spending time here? \_\_\_\_\_
18. Is a play area needed for younger children? \_\_\_\_\_
19. Is any remodeling or updating needed upstairs? \_\_\_\_\_
20. Will new windows or doors be needed? \_\_\_\_\_
21. Will any structural changes be needed? \_\_\_\_\_

**1. What rooms need to be finished? (circle)**

Family Room    Bedroom    Bathroom    Theater Room    Sauna  
Office    Craft Room    Exercise Room    Wine Cellar

**2. What type of wood trim? (circle)**

Oak    Maple    Cherry    Enameled    Knotty Pine    Alder

**3. What type of ceiling finish? (circle)**

Sprayed    Knock Down    Smooth

**4. What type of cabinet material? (circle)**

Oak    Maple    Cherry    Enameled    Knotty Pine    Alder

**5. What type of cabinets? (circle)**

Bar    Entertainment    Audio Visual    Linen    Mantle  
Pool Cue Rack    Dart Board    Vanity    Drink Ledge    Bookcase

**6. What type of countertops? (circle)**

Cultured Marble    Granite    Corion    Formica    Solid Surface  
Quartz    Concrete    Recycled Glass    Cambria

**7. What type architectural details? (circle)**

Posts    Arches    Soffits    Columns    Beams    Crown Molding

**8. What type of paint finish? (circle)**

Flat    Eggshell

**9. What type of upgrade plumbing fixtures? (circle)**

Steam    Dual Flush Toilet    Rain Head    Massage Heads

## A Contractor/Client Relationship

"It's about people and their projects." Think about it, the contractor you choose for your finished basement project will become an integral part of your life for a period of time. Why would you work with just anyone? We won't, and neither should you.

"At Edvenson Homes, Inc., we don't just look for clients; we look for people we want to do business with."

A design/build project is a relationship.....and our relationship with you is one of the most important components of your project. You are really looking for more than just a contractor. You are looking for a company that can

- Do what you ask for and do it exceedingly well.
- Complete the project on time and on budget.
- Work with respect, sensitivity and consideration.

With these critical aspects in mind, before any decisions are made, we make it a point to sit down and discuss your project in detail. We take the time to listen to what you want for your home. We address all of these critical elements.

Thank you.